



Smt. P. D. Hinduja Trust's

K. P. B. HINDUJA COLLEGE OF COMMERCE

- NAAC Re-accredited with "A+" Grade CGPA: 3.59 •

Autonomous Minority Institution
(Affiliated to University of Mumbai)

Sindhi Linguistic Minority Institution



REGISTERED ADDRESS:

315, New Charni Road, Charni Road East,
Opera House, Girgaon, Mumbai, Maharashtra 400004



CURRENT ADDRESS:

Sadhana House, 570 Pandurang Budhkar Marg,
Behind Mahindra Towers, Worli, Mumbai - 400018



CONTACT DETAILS:

Tel: 022-4098-9000 (100 Hunting lines)



EMAIL:

info@hindujacollege.com



WEBSITE:

www.hindujacollege.edu.in/

HANDBOOK

2026-2027





Founder Shri. Parmamand Deepchand Hinduja (1901 -1971)



Shri. Parmanand Deepchand Hinduja was a harmonious blend of philanthropy and mercantile activities. He believed in setting aside a portion of the profits from his businesses for charitable activities, especially in the fields of education and healthcare which he considered to be the fundamental right of every human being. His social consciousness, vision and magnanimity inspired the establishment of K.P.B. Hinduja College of Commerce in 1974.

We, at the College remain inspired by the great soul and commit ourselves to be steered
by his fundamentals :

Work to Give

A Word Is a Bond

Act Local, Think Global

Partnership for Growth

Advance Fearlessly



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Mumbai - 400018. Tel: 022-4098-9000 - Email: info@hindujacollege.com - Website: www.hindujacollege.edu.in



Managing Trustees



Shri. Prakash P. Hinduja
Chairman, Hinduja Group (Europe)



Shri. Ashok P. Hinduja
Chairman, Hinduja Group of Companies
(India)



Mr. Shom A. Hinduja
President,
Alternative Energy and Sustainability,
Hinduja Group



Mr. Prashant Asher
Independent Director



Namrata Hinduja



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Director & Advisor Message



Dear Students,

Welcome to Hinduja College, where education goes beyond textbooks and nurtures innovation, creativity, and independent thinking. We believe every student has unique potential, and our aim is to help you discover, develop, and excel in your chosen path.

At Hinduja College, academic excellence is blended with professional learning in a dynamic environment. Through quality education, new initiatives, and emerging technologies, we prepare you for future opportunities with confidence.

Your growth and well-being remain central to our mission. With dedicated faculty, meaningful student-teacher interaction, and personalised guidance, we strive to create an enriching learning experience.

Our college is recognised for strong academic results and a legacy of excellence in Mumbai. Alongside academics, we encourage social responsibility, empathy, environmental awareness, and active citizenship.

Whether you aspire to become a leader, pursue a specialised career, or explore new possibilities, Hinduja College offers you the platform to achieve your goals.

We warmly welcome you to this transformative journey.

Dr. Minu Madlani



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Principal's Message



Dear Students,

It gives me immense pleasure to welcome you to K.P.B. Hinduja College of Commerce, an institution known for academic excellence, values-based education, and holistic development. As you begin this exciting new chapter, I warmly welcome you to a campus that nurtures talent, encourages innovation, and prepares students for a changing world.

Established in 1974, Hinduja College is guided by the inspiring philosophy of our founder, Shri Parmanand Deepchand Hinduja: "My Dharma is to work so that I can give." This spirit of service and dedication continues to shape our vision.

At Hinduja College, we are committed to creating a student-centric environment with strong industry connect and a global outlook. Along with academics, we encourage participation in leadership opportunities, cultural activities, sports, social outreach, and skill-building initiatives for all-round growth.

This brochure has been designed as a ready-reckoner for first-year students. It introduces you to the college's history, values, committees, student bodies, and important details about your programme. We hope it will guide you as you begin your college journey.

I encourage each one of you to dream big, remain curious, work hard, and make meaningful contributions to society. Your years at Hinduja College will be a journey of learning, friendships, self-discovery, and growth.

I wish you every success and a memorable student life ahead.

Prof (Dr.) Navin M. Punjabi



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Co-ordinators



Dr. Antara Sonawane Sarode

***Chief Coordinator – Professional Programmes (UG & PG),
K. P .B. Hinduja College of Commerce, Mumbai (Autonomous)***



Dr. Jagruti Darji,

***Assistant Coordinator – Professional Programmes (UG & PG),
K. P .B. Hinduja College of Commerce, Mumbai (Autonomous)***

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Overview of The Student Handbook

Welcome to K.P.B. Hinduja College of Commerce – your gateway to a vibrant and enriching academic journey. This handbook serves as your comprehensive guide to understanding everything our institution has to offer.

Designed to help you make informed decisions, it provides valuable insights into our academic programs, core values, campus culture, and the wide range of opportunities available for your intellectual and personal growth.

It provides essential information on academics, and student life, helping you begin your journey with confidence. At Hinduja College, we believe informed and motivated students are key to a rewarding educational experience, and this guide is your first step toward a rewarding and successful educational experience with us.



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Motto, Vision & Mission of the College

MOTTO

Guided by its motto, "Character is Supreme," the College aligns all its activities toward holistic student development. It is committed to nurturing character and personality without discrimination, instilling secular values such as integrity, social justice, ethics, and reason, and fostering resilience to face life's challenges.

The College also prepares students for diverse careers in business by providing quality education, career direction, and a broad, humane outlook, enabling them to take on responsible roles in banking, finance, media, management, and industry.



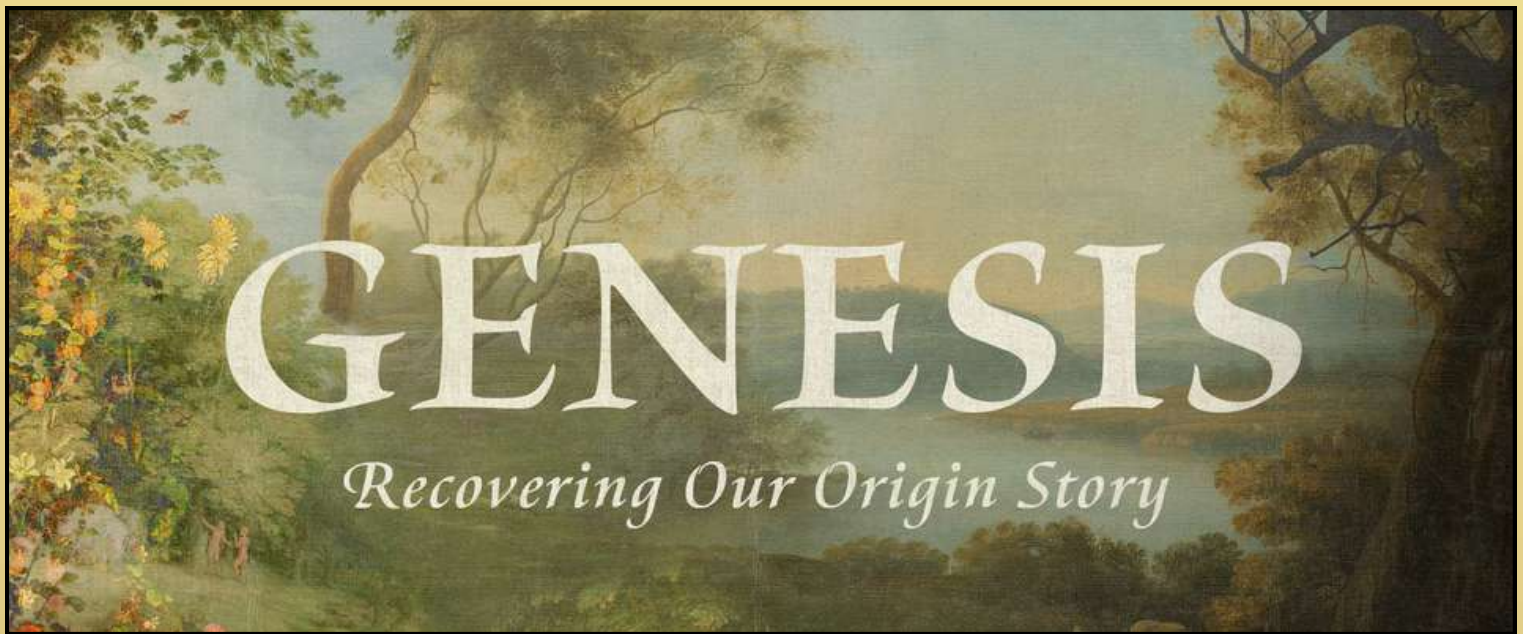
To empower students not only to excel but also to outshine.

To inculcate the values of hard work, diligence and determination and above all, the will to succeed through a holistic and multi-pronged approach.



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K.P.B. Hinduja College of Commerce, established in 1974 by the visionary industrialist Late Shri Parmanand Deepchand Hinduja, reflects his philanthropic commitment to education and healthcare as fundamental human rights. Recognized as a premier institution in Mumbai, the College has received several accolades, including the University of Mumbai's 'Best College Award' (2010-11) and the UGC's 'College with Potential for Excellence' status (2016). It was re-accredited with an 'A+' Grade by NAAC in 2017 and granted autonomous status from 2022-23, with NEP 2020 implemented from 2023-24.

With over 6,000 students, 70 full-time and 45 visiting faculty, the College offers 15 academic programmes from junior college to postgraduate and doctoral levels. It is dedicated to preparing students for responsible careers in commerce, banking, insurance, and industry. To achieve its goals, the College emphasizes excellence in academics alongside industry-oriented skill development. It offers a range of value-added courses such as Diamond Cutting, Cyber Law, Stock Market Operations, CFP, Entrepreneurship, Digital Media Marketing, Event Management, ERP, CRM, and Computer Applications. Students are also exposed to the real world of commerce through guest lectures by industry experts, industrial visits, field trips, and internships.

Aligned with its motto, "Character is Supreme," the College fosters social responsibility through extension activities like NSS, NCC, DLLE, and the Nature Club, nurturing commitment, service, and responsible citizenship among students.

***"In the world of business, the only constant is change.
Embrace it, adapt to it, and thrive in it."***

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AUTONOMY & NEP



About Autonomy:

K.P.B. Hinduja College of Commerce was granted Autonomous Status by the UGC in July 2022, enabling it to design and update curricula in line with evolving industry and societal needs. The College actively promotes research among faculty and students, while also encouraging community service, extension activities, and socially relevant projects.

National Education Policy (NEP) 2020:

In line with directives from the Government of Maharashtra, the College implemented NEP 2020 from the academic year 2023–24, following UGC guidelines (12 December 2022) and the Government Resolution dated 20 April 2023.

Salient Features of NEP 2020

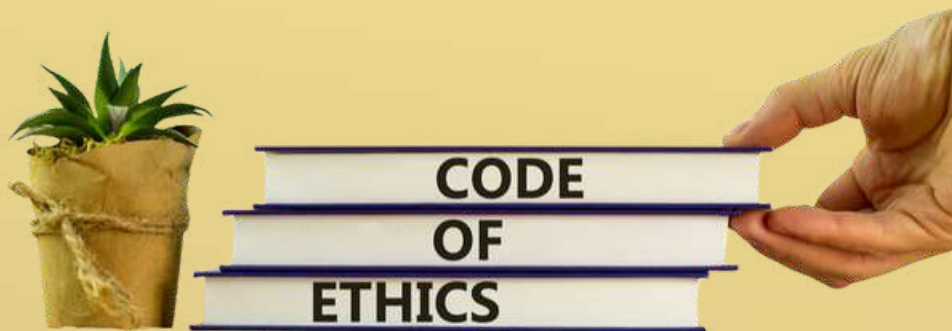
- **Multidisciplinary Learning:** Offers a flexible curriculum that enables students to choose subjects across disciplines, bridging arts, humanities, sciences, and commerce.
- **Critical Thinking Focus:** Emphasizes conceptual clarity and analytical skills over rote learning.
- **Skill & Vocational Development:** Integrates practical skills and vocational training to enhance employability and promote entrepreneurship.
- **Assessment Reforms:** Adopts continuous, competency-based evaluation for a more holistic assessment of student learning.
- **Inclusion and Equity:** Promotes equal access to quality education, addressing gender and social disparities and supporting marginalized groups, including students with disabilities.
- **Research and Innovation:** Encourages a strong research culture through dedicated centres and active student–faculty engagement in innovation.
- **Internationalization:** Enhances global exposure through academic collaborations, exchange programmes, and international partnerships.
- **Implementation:** NEP 2020 is being introduced in phases across institutions, including the University of Mumbai, laying the foundation for a more inclusive, flexible, and future-ready education system.

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Conduct and Ethics



Behavior

In our College, behavior and professionalism go hand in hand. We prioritize a culture of respect, integrity, and collaboration. Your behavior in the College is not only a reflection of yourself but also a representation of our collective commitment to excellence.

- Minimum 75% attendance in lectures in each subject is mandatory according to Ordinance No. 6086 of the University of Mumbai. Disciplinary action will be taken against students defaulting in attendance.
- Punctuality in attending lectures must be observed by students. Students must join the class within the first 05 minutes of the commencement of the lecture.
- A Notepad/Notebook and Pen must be carried by students to take down notes and instructions.
- Students are expected to be dressed appropriately during lectures.
- During offline lectures students must mute their mobile phones and during online lectures they must mute their microphones unless instructed otherwise by the faculty.
- Students must keep their camera on throughout an online class.
- In an online class, students may either type their queries in the 'Chat' window or use the option of the 'Raised Hand' feature.
- Any kind of indiscipline or use of improper language in the classroom is strictly prohibited and will warrant firm disciplinary action.

Together, let's create an environment where everyone feels valued, supported, and inspired to bring their best selves to the Institution each day.

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Conduct and Ethics

RAGGING FREE CAMPUS



Attendance

Students must attend all lectures, tutorials, and practicals as per University of Mumbai regulations, with a minimum of 75% attendance each semester. Failure to maintain the required attendance, including prolonged absence in any month, may lead to disciplinary action, including removal from the College Roll.

Discipline

Students must carry a valid Identity Card at all times; failure to do so may lead to denial of entry and loss of access to college facilities. In case of loss, a written request must be made to the Principal for a duplicate card.

Students are expected to maintain discipline, respect college property, and keep the परिसर clean. Unauthorized communication with the press regarding college matters is prohibited. Misconduct or indiscipline may result in strict action, including expulsion. Smoking, spitting, and the use of mobile phones on campus are strictly prohibited. Students must be neatly and modestly dressed, and adhere to all University rules.

ANTI – RAGGING

RAGGING IS AN OFFENCE WHICH WILL BE DEALT WITH FIRMLY, RAGGING IS PUNISHABLE UNDER THE 'MAHARASHTRA PREVENTION OF RAGGING ACT'.

The Prohibition of Ragging Act

Ragging is strictly prohibited as it violates fundamental rights and is punishable under law. As defined by the Hon'ble Supreme Court of India, ragging includes any form of verbal, written, or physical conduct that causes harassment, humiliation, psychological harm, or fear among junior students. It includes acts such as forcing juniors to perform tasks, do menial work, answer vulgar questions, view inappropriate content, or engage in activities causing physical or mental harm. Any such behavior will invite strict disciplinary action.

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Hinduja Foundation Prizes & Scholarships



- To enthuse students to excel in academics, sports and cultural activities and instill in them a spirit of healthy competition, as well as to inculcate habits of discipline and regularity, generous Prizes and Scholarships of Rs. 7.5 lakhs have been instituted by the Hinduja Foundation for every academic year. The prizes cover a broad spectrum of achievements which include:
 - Best Student of the Year Award (Female)
 - Best Student of the Year Award (Male)
 - Best Class Representative
 - Best Sportsman
 - Best Sports woman
 - Best Athlete of the College
 - Best N.S.S. Volunteer
 - Best DLLE Volunteer
 - Best N.C.C. Cadet
 - Best Student Organizer
 - Best Rotaractor
- Hinduja Academic Excellence Award for Consistent Performance throughout F.Y.B.Com., S.Y.B.Com., and T.Y.B.Com., and in the Self-Finance Courses; B.Com(Accounting and Finance), B.Com(Banking and Insurance), Bachelor of Management Studies, Bachelor of Mass Media, B.Sc.(Information Technology), B.Com(Financial Markets), B.Com(Transport Management) and B.Com(Investment Management)
- The Highest Grade in Each Class
- The Highest Marks in Each Subject
- Outstanding Performance in Cultural Activities.



N.B.

- Repeaters and A.T.K.T. students are not eligible for scholarships and freeships.
- Only students whose attendance is satisfactory and good conduct are eligible for Hinduja Foundation Prizes and Scholarships.
- Students are eligible for the Hinduja Foundation Award provided they continue their studies in this college.
- Details of various freeships and scholarships instituted by the Government will be displayed on the college notice-board.



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STUDENT SUPPORT SERVICES



Ms. Asha Ambani
Counsellor



Office

The College Office functions from 9-30 a.m. to 4-30 p.m. on all working days.

Train & Bus Concession Forms

Students seeking train and bus concession forms are required to contact Ms. Yogita S. Humane in the College Office. Forms will be issued during office hours from 10:30 a.m. to 1:30 p.m. on all working days.

Academic Transcripts

Students requiring Academic Transcript should contact the respective staff. Forms will be issued during office hours from 10:30 a.m. to 4:30 p.m. on all working days.

Ms. Kiran S. Dikwalkar
Jr. Clerk
(Aided Section)

Ms. Yogita S. Humane
Jr. Clerk
(Self-Financing Section)

Mr. Sanjiv A. Nikam
Jr. Clerk
(Junior College)

Student Counselling Services

The College provides access to a qualified counsellor to support students' emotional well-being and personal development. Students are encouraged to seek guidance on academic, personal, or emotional concerns. All interactions are handled with strict confidentiality, ensuring a safe and supportive environment for every student. The counsellor is available on Mondays and Fridays from 11:30 a.m. to 2:30 p.m.



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INFRASTRUCTURE FACILITIES

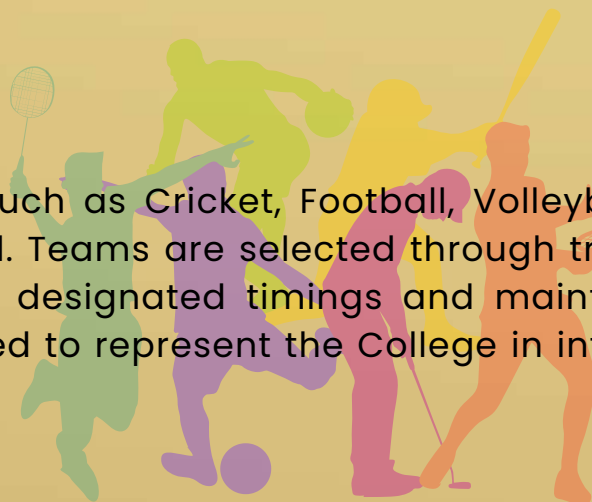


Library

The College Library is well-equipped with the latest publications in commerce, along with books of general interest, journals, periodicals, and newspapers. It is open from 7:00 a.m. to 6:00 p.m. on all working days, and access is permitted only with a valid ID card. Students must return issued books on time to avoid fines. Reference materials, question papers, periodicals, and newspapers are for reading within the library only. Maintaining silence and following library rules, as notified, is mandatory.

Gymkhana

The College provides facilities for sports such as Cricket, Football, Volleyball, Table Tennis, Chess, Carrom, and Throwball. Teams are selected through trials based on merit. Students must adhere to designated timings and maintain discipline. Selected students are encouraged to represent the College in inter-collegiate and external competitions.



Canteen

The College canteen offers hygienic food at reasonable prices.



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COLLEGE COMMITTEES



STATUTORY COMMITTEES

DLLE (Extension Work)	N.S.S.
Examinations Committee	Students' Council & Extra Curricular Activities
IQAC	Unfair Means Enquiry Committee
N.C.C	

NON- STATUTORY COMMITTEES

Academic Calendar	Marathi Mandal
Accountancy Association	Mentoring Committee
Add-on Courses	P.T.A.
Admission Committee	Placement Cell
Alumni Association	Planning and Evaluation Committee
Anti-Ragging Cell	Planning Forum
Attendance & Discipline	Prospectus
CAS Co-ordination Committee	Remedial Teaching (for Slow Learners)
CIC (College Internal Committee)	Research Cell
College Grievance Redressal Committee	Rotaract
Commerce Association	SC/ST Welfare
Counselling Centre	Selection & Prize Distribution
Faculty Welfare & Activities Co-Ordinator	Special Cell (For Students with Special Needs)
Gymkhana, Hiking And Nature Club	Student Welfare & Career Counselling
Library Committee	Study Circle (For Competitive Exams)
Literary & Debating Society	Time Table Committee
Magazine Committee	Women's Development Cell



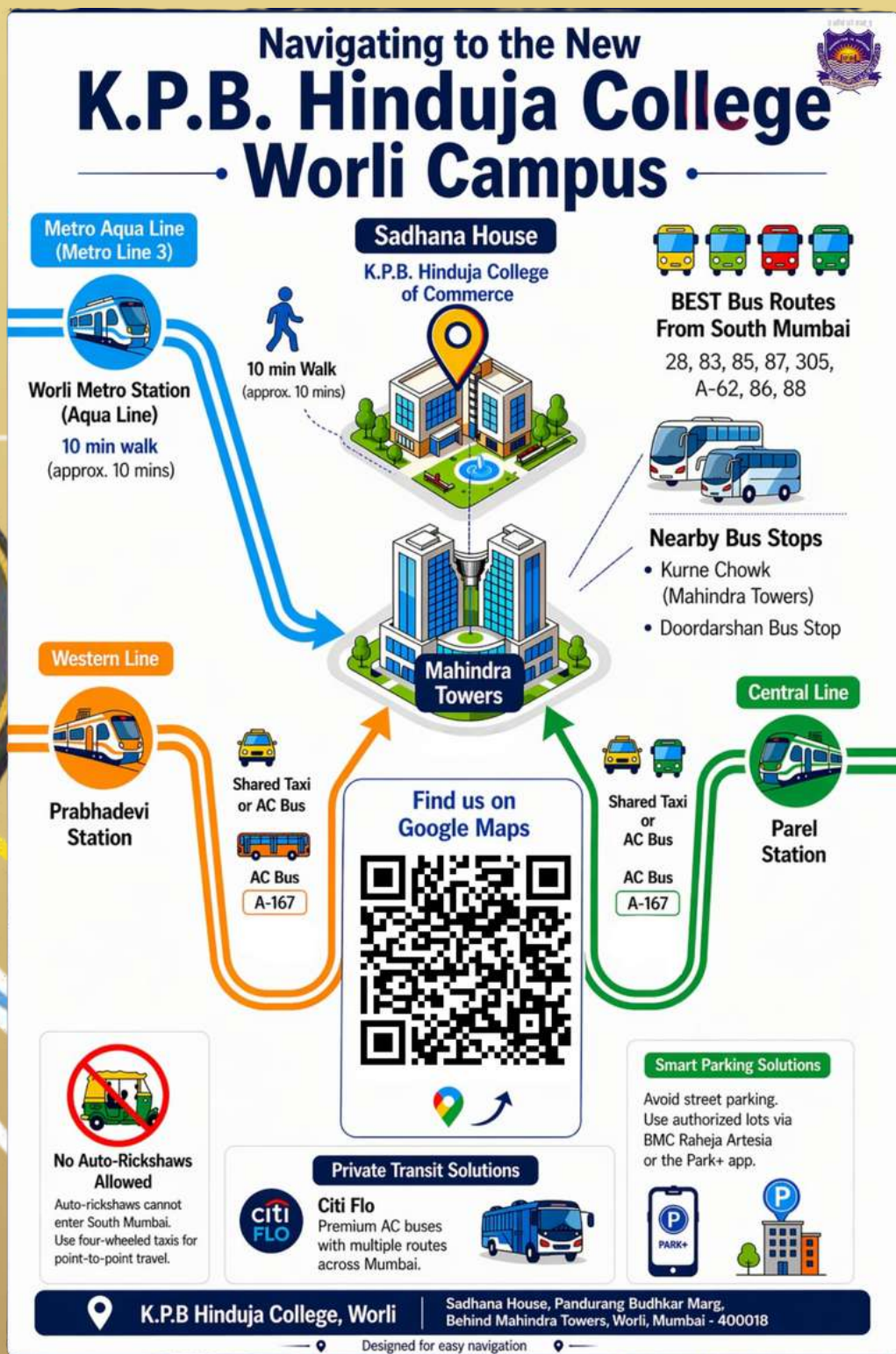
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CAMPUS LOCATION AND ACCESS

The new campus of K.P.B. Hinduja College of Commerce is located at Sadhana House, 570 Pandurang Budhkar Marg, behind Mahindra Towers, Worli, Mumbai – 400018. The campus is well-connected through multiple modes of public and private transport, ensuring convenient accessibility from different parts of Mumbai.



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BAF-CMA(US)

BACHELOR OF ACCOUNTING AND FINANCE-CMA(US)



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KNOW YOUR PROGRAMME

BAF-CMA(US)

BACHELOR OF ACCOUNTING AND FINANCE – CMA(US)



ELIGIBILITY & PASSING CRITERIA

Candidates seeking admission to BAF-CMA(US) must have passed Std. XII (or equivalent) from Science, or Commerce streams.
All admitted students must register with the University of Mumbai.



PASSING STANDARD (NEP 2020)

Students must secure a minimum of 45% separately in both internal and external assessments to pass, with combined marks determining the final result.



CREDIT SYSTEM

The University of Mumbai has introduced the credit system in all the Central, State & Deemed learning centres in the country, under the Universities Five Year Plan.

PERFORMANCE GRADING SCALE

Marks range out of 100	Grade and Grade Description	Grade Points
90 TO 100	O: Outstanding	10
80 TO 89.99	A+ Excellent	9
70 TO 79.99	A: Very Good	8
60 TO 69.99	B+: Good	7
55 TO 59.99	B: Above Average	6
50 TO 54.99	C: Average	5
40 TO 49.99	P: Pass	4
39.99 OR BELOW	F: Fail	0

The performance grading shall be based on the aggregate performance of the Internal Assessment Test and the Semester End Examination.

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STRUCTURE OF FIRST-YEAR FYBAF – CMA(US)

Sem	Course Code HUBAF-CMA	Course Title	Credits
I	HUBAF-CMA/I/MJ01	Cost Accounting - I	4
I	HUBAF-CMA/I/MJ02	Management Accounting - I	2
I	HUBAF-CMA/I/OE01	Business Mathematics	2
I	HUBAF-CMA/I/OE02	Business Economics – I	2
I	HUBAF-CMA/I/VSC01	Financial Accounting – I	2
I	HUBAF-CMA/I/SEC01	Technology & Analytics - I	2
I	HUBAF-CMA/I/AEC01	Professional Communication	2
I	HUBAF-CMA/I/VEC01	Foundation Course	2
I	HUBAF-CMA/I/IKS01	Indian Ethos in Ethical Accounting	2
I	HUBAF-CMA/I/CC/01	Co-Curricular Courses (CC)	2
II	HUBAF-CMA/II/MJ01	Cost Accounting - II	4
II	HUBAF-CMA/II/MJ02	Management Accounting - II	2
II	HUBAF-CMA/II/MN01	Internal Control Systems - I	2
II	HUBAF-CMA/II/OE01	Business Statistics	2
II	HUBAF-CMA/II/OE02	Business Economics - II	2
II	HUBAF-CMA/II/VSC01	Financial Accounting - II	2
II	HUBAF-CMA/II/SEC01	Technology & Analytics - II	2
II	HUBAF-CMA/II/AEC01	Group Communication	2
II	HUBAF-CMA/II/VEC01	Sustainability Management	2
II	HUBAF-CMA/II/CC/01	Co-Curricular Courses (CC)	2

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KNOW YOUR PROGRAMME

BAF-CMA(US) **BACHELOR OF ACCOUNTING AND FINANCE-CMA(US)**

College examinations are compulsory for all students. No student will be granted any Scholarship, Freeship, Concession or any other similar facilities, unless among other conditions, he/she shows satisfactory performance at various examinations. Any Student found guilty of copying or using unfair means, directly or indirectly in an examination may be denied admission to any class again besides being liable for prosecution. FY/SY students will be promoted to SY/TY respectively after considering the passing standard prescribed as per the University guidelines received from time to time.

Scheme of Examination

1) Degree – Self Financed Programmes

Credit	Semester End Examinations	Internal Examinations
4	60 Marks	40 Marks
2	30 Marks	20 Marks

***NB: Internal Assessment includes tests, presentations, field-based assignments, projects etc.

ATKT Examination: –

There will be ATKT / Repeaters examination for those who failed and Makeup Examination for those who remained Absent on Medical ground.

Revaluation & Verification: –

Rules & procedures for providing photocopies of answer books to the examinee and process of revaluation of the answer books of the examinee who apply for revaluation will be as per university circular from time to time.

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PROGRAMME DETAILS

A

Programme Overview

Name, Overview of the programme

Brief Introduction

B

Programme Details

Programme Outcomes (POs)

C

Faculty & Subject Details

**F.Y. BAF-CMA(US) Subjects & Faculty
Details**

Syllabus

D

Best Practices & Future Plans

Unique initiatives of your Programme

Innovative teaching or research practices

Academic expansion

Research goals



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A. PROGRAMME OVERVIEW

About BAF-CMA(US)

The Bachelor of Accounting & Finance (BAF) with CMA (US) programme at K.P.B. Hinduja College of Commerce (Autonomous) is a unique three-year undergraduate programme designed to prepare students for successful careers in accounting, finance, and business management. The programme integrates the Bachelor of Accounting & Finance curriculum with preparation for the globally recognized Certified Management Accountant (CMA – USA) qualification, enabling students to pursue a professional certification alongside their undergraduate degree.

The curriculum is designed to provide students with a strong foundation in accounting, finance, taxation, auditing, financial management, business economics, and corporate laws while developing analytical, problem-solving, and decision-making skills required in today's dynamic business environment.

In addition to academic learning, students receive training in industry-relevant areas such as Financial Planning & Analysis (FP&A), Financial Modelling, Advanced Excel, Business Analytics, and professional communication. The programme also emphasizes experiential learning through workshops, guest lectures, industry interactions, internships, and practical projects, ensuring that students are well-prepared for the corporate world.

The CMA (US) curriculum, offered by the Institute of Management Accountants (IMA), USA, equips students with expertise in financial planning, performance management, cost management, budgeting, internal controls, risk management, and strategic financial management. Students are encouraged to complete the CMA (US) examinations during their undergraduate studies, giving them a competitive advantage in the global job market.

The programme focuses on developing ethical professionals with strong technical knowledge, leadership qualities, and a global perspective. Graduates are equipped to pursue rewarding careers across diverse sectors, including multinational corporations, consulting firms, financial institutions, shared service centres, and global capability centres.



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B. PROGRAMME DETAILS

BAF-CMA(US) BACHELOR OF ACCOUNTING AND FINANCE – CMA(US)

Programme Outcomes (POs):

Upon successful completion of the Bachelor of Accounting & Finance (BAF) with CMA (US) programme, students will be able to:

1. Demonstrate Accounting and Financial Expertise: Apply core principles of accounting, finance, taxation, auditing, and business management to solve real-world business problems.
2. Apply Analytical and Critical Thinking Skills: Analyze financial information, evaluate business scenarios, and make informed decisions using quantitative and qualitative techniques.
3. Develop Management Accounting Competencies: Utilize management accounting tools for budgeting, cost management, performance evaluation, strategic planning, and decision-making in line with global best practices.
4. Leverage Technology in Finance: Use industry-relevant tools such as Advanced Excel, financial modelling applications, business analytics, and accounting software to improve business efficiency and decision-making.
5. Understand Ethical and Professional Responsibilities: Demonstrate integrity, ethical conduct, and professional responsibility while adhering to legal, regulatory, and corporate governance standards.
6. Enhance Communication and Leadership Skills: Communicate financial information effectively, collaborate in diverse teams, and exhibit leadership and interpersonal skills in professional environments.
7. Develop Global Business Perspective: Understand global financial practices, international business environments, and strategic management concepts relevant to multinational organizations.
8. Strengthen Research and Problem-Solving Abilities: Identify business challenges, conduct financial analysis, interpret data, and recommend evidence-based solutions.
9. Foster Lifelong Learning and Professional Development: Cultivate a commitment to continuous learning and professional growth, preparing for globally recognized certifications such as CMA (US) and evolving career opportunities.
10. Build Career Readiness: Demonstrate the technical knowledge, practical skills, and professional competencies required for careers in accounting, finance, consulting, banking, corporate finance, and related business domains.



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Syllabus

Smt. P. D. Hinduja Trust's
K. P. B. Hinduja College of Commerce, Mumbai
(Autonomous)

Re-accredited 'A+' Grade by NAAC



Affiliated to
The University of Mumbai

Syllabus for Bachelor of Accounting & Finance (BAF)
with CMA (US)
Semester I & II under NEP 2020

Programme Code:

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

SEMESTER – I

FY BAF + CMA (US)			Semester - I
Course Name: Cost Accounting - I			HUBAF-CMA/I/MJ01
Course Type			Major
Focuses on			Employability
Caters to			National
Total lectures per week (1 period is 60 minutes)			4
Credits			4
Evaluation System		Hours	Marks
	External Assessment	2 Hrs	60
	Internal Assessment	-	40
Total Marks			100

Course Objectives
1. To introduce fundamental cost measurement concepts and classification to develop a strong foundation in cost estimation techniques.
2. To enable students to prepare and analyze cost sheets and understand various costing systems such as job-order and process costing.
3. To differentiate between absorption and variable costing methods and their implications on financial decision-making.
4. To provide insights into supply chain management, lean resource management, and their impact on organizational efficiency.



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain key cost measurement concepts, cost classification methods, and their relevance in financial management.
Apply	Utilize costing techniques to prepare cost sheets and assess cost of goods manufactured and sold.
Analyze	Evaluate the differences between absorption and variable costing methods and their influence on managerial decisions.

Unit	Details	Hours
I	Measurement Concepts, Classification of Costs Introduction to Cost Concepts Classification of Costs: Fixed vs Variable, Direct vs Indirect, Product vs Period Methods of Estimating Fixed and Variable Costs (High-Low Method, Regression Analysis)	15
II	Measurement Concepts, Classification of Costs Introduction to Cost Concepts Classification of Costs: Fixed vs Variable, Direct vs Indirect, Product vs Period Methods of Estimating Fixed and Variable Costs (High-Low Method, Regression Analysis)	15



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

III	Absorption Costing vs Variable Costing Concept and Differences Between Absorption and Variable Costing Impact on Profit Reporting and Decision Making Reconciliation of Profit under Both Costing Methods	15
IV	Supply Chain and Lean Resource Management Overview of Supply Chain Management Lean Resource Management Principles Just-In-Time (JIT) Systems and Its Implementation Material Requirement Planning (MRP) and Manufacturing Resource Planning (MRPII) Enterprise Resource Planning (ERP) and Its Role in Cost Management Capacity Level Planning and Decision Making	15
Total		60

Reference Books:

1. Horngren, Datar, and Rajan - "Cost Accounting: A Managerial Emphasis," Pearson Education"
2. M.Y. Khan and P.K. Jain - "Management Accounting: Text, Problems and Cases," Tata McGraw-Hill"
3. Colin Drury - "Management and Cost Accounting," Cengage Learning"
4. Charles T. Horngren - "Introduction to Management Accounting," Pearson Education"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Management Accounting - I			HUBAF-CMA/I/MJ02
Course Type			Major
Focuses on			Employability
Caters to			National
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To provide an understanding of strategic planning concepts, including mission and goals, and their importance in organizational success.
2. To equip students with the ability to analyze both external and internal environments to support strategic decision-making.
3. To develop skills in formulating and implementing strategies using various planning tools.
4. To introduce the concept of the learning curve and its applications in cost estimation and performance improvement.



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Describe the key elements of strategic planning and the significance of analyzing organizational environments.
Apply	Utilize strategic planning frameworks to develop mission statements and strategic goals.
Analyze	Assess the impact of learning curves on organizational performance and decision-making processes.

Course Content

Unit	Details	Hours
I	Strategic Planning Overview of Strategic Planning Mission and Goals Analyzing External and Internal Environments SWOT Analysis and PESTEL Analysis Formulating and Implementing Strategies Other Planning Tools (Balanced Scorecard, Benchmarking)	15
II	Learning Curve Concept of Learning Curve Factors Influencing the Learning Curve Applications in Cost Estimation and Decision Making Limitations of the Learning Curve Learning Curve Models and Their Practical Applications	15
Total		30

Reference Books:

1. David, F.R. - "Strategic Management: Concepts and Cases," Pearson Education"
2. Wheelen, T.L., and Hunger, J.D. - "Strategic Management and Business Policy," Pearson Education"
3. Ansoff, H.I. - "Corporate Strategy," McGraw-Hill"
4. Kaplan, R.S., and Norton, D.P. - "The Balanced Scorecard: Translating Strategy into Action,""



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Business Mathematics			HUBAF-CMA/I/OE01
Course Type			OE - I
Focuses on			Skill Development
Caters to			National
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To provide students with a fundamental understanding of arithmetic concepts used in business applications, including percentage calculations, profit margins, and interest calculations.
2. To develop competency in calculating gains, losses, and dividends related to shares and mutual funds.
3. To introduce students to key financial concepts such as annuities, EMLs, and discounting techniques to aid in financial decision-making.
4. To equip students with the knowledge and skills to solve assignment problems using the Hungarian method.



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Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain the fundamental arithmetic concepts related to business applications and financial instruments such as shares and mutual funds.
Apply	Utilize appropriate formulas and methods to calculate profit margins, interest, and investment returns in real-world scenarios.
Analyze	Evaluate financial decisions by analyzing investment gains and losses and optimizing assignments using the Hungarian method.

Course Content

Unit	Details	Hours
I	Arithmetic in Business Applications Percentage Calculations, Application of Ratio & Proportion Calculations of Profit Margin, Markups, Discounts, and Markdowns Simple & Compound Interest Discounting Techniques Annuities & EMIs	10
II	Shares & Mutual Funds Concept of Shares Face Value and Dividend Calculations Bonus Calculations Gain and Loss on Sale of Equity Shares Introduction to Mutual Funds Concept of Net Asset Value (NAV) Entry and Exit Load with Simple Calculations Profit or Loss on Sale of Mutual Fund Units and Dividend Income	10
III	Assignment Problem Introduction to Assignment Problems Hungarian Method for Solving Assignment Problems Simple Sums on Hungarian Method	10
Total		30

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Reference Books:

- 1.R.S. Aggarwal - ""Quantitative Aptitude for Competitive Examinations,"" S. Chand Publications"
- 2.P.N. Arora and S. Arora - ""Statistics and Operations Research,"" S. Chand Publications"
- 3.Prasanna Chandra - ""Financial Management: Theory and Practice,"" Tata McGraw-Hill"
- 4.Sudhir Prabhu - ""Mathematics for Finance and Business,"" Himalaya Publishing House"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Business Economics - I			HUBAF-CMA/I/OE02
Course Type			OE - II
Focuses on			Skill Development
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To provide an understanding of fundamental microeconomic concepts, including scope, implications, and significance in economic analysis.
2. To develop a thorough knowledge of economic decision-making processes and the roles played by various economic agents such as banks, workers, trade unions, and firms.
3. To equip students with the ability to analyze economic problems, factors of production, and opportunity costs using theoretical frameworks such as the production possibility curve.
4. To introduce students to advanced microeconomic models, including general equilibrium theory, Pareto optimality, and Arrow's impossibility theorem, and their applications in social welfare.



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain fundamental concepts of microeconomics, including the ten principles of economics and the basic economic problem.
Apply	Utilize microeconomic theories and models to analyze real-world economic decision-making scenarios and resource allocation problems.
Analyze	Critically evaluate the efficiency of different economic systems using equilibrium models and social welfare conditions.

Course Content

Unit	Details	Hours
I	Basic Concepts of Microeconomics Scope and Implications of Microeconomics Significance of Microeconomics in Decision-Making Ten Principles of Economics Fundamental Microeconomic Assumptions and Models	10
II	The Basic Economic Problem and Decision Makers The Basic Economic Problem: Scarcity and Choices Factors of Production: Land, Labor, Capital, and Entrepreneurship Opportunity Cost and Production Possibility Curve Microeconomic Decision Makers: - Role of Banks in the Economy - Workers and Labor Market Dynamics - Trade Unions and Their Impact on Wages and Employment - Firms: Objectives, Cost Structures, and Market Strategies	10

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III	General Equilibrium and Social Welfare General Equilibrium Analysis and Walrasian Equilibrium Model - Assumptions of the Walrasian Model - Market Clearing Conditions - Applications and Limitations Pareto-Optimality Condition and Social Welfare - Efficiency vs Equity - Conditions for Pareto Efficiency in Production and Consumption Arrow's Impossibility Theorem - Concept and Assumptions - Implications for Social Choice Theory - Critiques and Modern Perspectives	10
Total		30

Reference Books:

- 1.Mankiw, N.G. - ""Principles of Microeconomics,"" Cengage Learning"
- 2.Koutsoyiannis, A. - ""Modern Microeconomics,"" Palgrave Macmillan"
- 3.Varian, H.R. - ""Intermediate Microeconomics: A Modern Approach,"" W.W. Norton & Company"
- 4.Nicholson, W. and Snyder, C. - ""Microeconomic Theory: Basic Principles and Extensions,"" Cengage Learning"



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FY BAF + CMA (US)			Semester - I
Course Name: Financial Accounting - I			HUBAF-CMA/I/VSC01
Course Type			VSC
Focuses on			Employability
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To provide an in-depth understanding of comprehensive income, income statements, and the components of owners' equity.
2. To equip students with the skills to prepare and analyze statements of cash flows using direct and indirect methods.
3. To develop a thorough understanding of revenue recognition principles, including accounting for long-term contracts and consigned goods.
4. To familiarize students with financial statement disclosures and integrated reporting to enhance decision-making.



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain the key components of financial statements, including the balance sheet, statement of comprehensive income, and statement of cash flows.
Apply	Utilize appropriate accounting methods to prepare and analyze financial statements and revenue recognition scenarios.
Analyze	Evaluate financial performance through comprehensive income analysis and cash flow assessment for informed decision-making.

Course Content

Unit	Details	Hours
I	Financial Statements - I The Statement of Comprehensive Income Understanding Financial Statements Balance Sheet Statement of Comprehensive Income Owners' Equity and Retained Earnings Common Stock Preferred Stock Treasury Stock and Classification of Shares Statement of Owners' Equity and Notes to Financial Statements Reclassification of Short-Term Liabilities	10
II	Financial Statements - II Introduction to the Statement of Cash Flows Operating Activities: The Indirect Method Investing and Financing Activities Statement of Cash Flows Disclosures Integrated Reporting: Concepts and Implementation	10
III	Revenue Recognition Revenue Recognition Principles and Standards Right of Return and Consigned Goods Accounting for Long-Term Contracts Income Measurement and Recognition Criteria	10
Total		30

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Reference Books:

1. Jerry J. Weygandt, Paul D. Kimmel, and Donald E. Kieso - "Financial Accounting: IFRS Edition," Wiley"
2. Thomas R. Dyckman, Robert P. Magee, and Glenn M. Pfeiffer - "Financial Accounting." "
3. Charles T. Horngren, Walter T. Harrison, and M. Suzanne Oliver - "Financial & Managerial Accounting." "
4. Earl K. Stice and James D. Stice - "Intermediate Accounting," Cengage Learning"

Financial Accounting



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Technology & Analytics - I			HUBAF-CMA/I/SEC01
Course Type			SEC
Focuses on			Employability
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To provide an understanding of information systems, including transaction cycles, databases, and enterprise resource management.
2. To equip students with knowledge of data management techniques, including data warehouses, data marts, data lakes, and enterprise performance management (EPM).
3. To develop an understanding of data governance principles, data life cycle management, and records management.
4. To familiarize students with cybersecurity concepts, cyberattacks, and the implementation of effective defenses against cyber threats.



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Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain the fundamental concepts of information systems, data governance, and cybersecurity.
Apply	Utilize information system tools to manage databases, transaction cycles, and enterprise resources effectively.
Analyze	Assess cybersecurity risks and develop appropriate strategies to defend against cyberattacks.

Course Content

Unit	Details	Hours
I	Information Systems Overview of Information Systems in Business Transaction Cycles and Their Importance - Revenue Cycle - Expenditure Cycle - Production Cycle Databases and Data Management - Types of Databases (Relational, NoSQL) - Database Management Systems (DBMS) Enterprise Resource Management (ERP) - Key Features and Benefits of ERP Systems - ERP Implementation Challenges Data Storage Solutions - Data Warehouse, Data Mart, and Data Lake - Enterprise Performance Management (EPM) Systems	15
II	Data Governance and Cybersecurity Data Governance Principles - Importance of Data Governance - Regulatory Compliance and Standards Data Life Cycle and Records Management - Stages of Data Life Cycle - Best Practices in Records Management Cyberattacks and Threats - Types of Cyberattacks (Phishing, Malware, Ransomware, DDoS) - Impact of Cyberattacks on Organizations Defenses Against Cyberattacks - Firewalls and Intrusion Detection Systems (IDS) - Encryption Techniques - Employee Awareness and Training	15
Total		30

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Reference Books:

1. Kenneth C. Laudon and Jane P. Laudon - "Management Information Systems: Managing the Digital Firm," Pearson"
2. Ramez Elmasri and Shamkant B. Navathe - "Fundamentals of Database Systems," Pearson"
3. William Stallings - "Cryptography and Network Security: Principles and Practice," Pearson"
4. John Rittinghouse and James F. Ransome - "Cybersecurity Operations Handbook," Elsevier"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Professional Communication			HUBAF-CMA/I/AEC01
Course Type			AEC
Focuses on			Skill Development
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives

1. Develop personal communication skills for professional and personal environments.
2. Enhance business writing skills with a focus on clarity and conciseness in finance and accounting.
3. Understand and apply business etiquette in professional communication.
4. Improve presentation skills to effectively communicate financial information.

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Define key communication concepts and explain their relevance to the finance industry.
Apply	Use effective communication strategies in various business contexts, particularly in financial writing.
Analyze	Critically evaluate communication techniques and their impact on financial decision-making.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content

Unit	Details	Hours
I	Personal Communication Skills Introduction to Communication - Definition and types of communication (verbal, non-verbal, written) - Importance of communication in management accounting & finance - Barriers to effective communication and overcoming them Self-awareness and Interpersonal Skills - Understanding your communication style - Building emotional intelligence in communication - Active listening and its role in business settings - Assertiveness vs. passivity in communication Personal Branding in Professional Communication - Building your professional identity (online and offline) - Networking and relationship management - Elevator pitches for finance professionals Communication in Cross-cultural Contexts - Effective communication in diverse work environments - Understanding cultural sensitivity in business settings	10
II	Business Writing Skills Introduction to Business Writing - Purpose and importance of clear, concise business writing in finance - Key principles of business writing (clarity, conciseness, tone) Writing Professional Emails and Memos - Crafting clear, effective emails and memos in the finance industry - Email etiquette and professional tone Writing Business Reports - Structure of formal business reports - Writing clear and informative financial reports - Presenting data and analysis effectively	10
III	Communication in the Finance and Accounting Industry Effective Financial Communication - Communicating complex financial information - Simplifying technical financial language for clarity - Report writing for internal stakeholders (management, boards) Professional Etiquette and Ethics in Communication - Maintaining confidentiality in financial communications - Ethical considerations in business writing and communication	10
Total		30

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Reference Books:

1. "Business Communication: Building Critical Skills" by Kitty Locker & Stephen Kaczmarek
2. "Effective Business Writing: A Guide for Those Who Write on the Job" by Maryann V. Piotrowski
3. "Business Communication Essentials" by Courtland L. Bovee & John V. Thill
4. "The Elements of Business Writing" by Gary Blake & Robert W. Bly



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - I
Course Name: Foundation Course			HUBAF-CMA/I/VEC01
Course Type			VEC
Focuses on			Skill Development
Caters to			National
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. Develop an understanding of Indian society, its structure, and the social disparities that exist within it.
2. Equip students with knowledge of the Indian Constitution and its role in ensuring social justice, equality, and governance.
3. Analyze contemporary social issues, their implications on business, and the role of management in addressing these challenges.
4. Foster an understanding of social wellness concepts, including health, education, and economic challenges, and their impact on the overall economy.

Course Outcomes (As per Bloom Taxonomy)	
Remember & Understand	Recognize key components of Indian society, constitutional provisions, and their significance in promoting social justice and wellness.
Apply	Apply constitutional principles and social wellness concepts in understanding business and finance practices in India.
Analyze	Analyze and evaluate social issues like poverty, gender inequality, and education disparities, and their potential impact on businesses and the economy.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content

Unit	Details	Hours
I	Indian Society and Social Disparity Understanding Indian Society - Social structure in India: Caste, class, religion, and their impact - Diversity and unity in India: Cultural, linguistic, and regional - Urbanization and rural-urban divide Social Disparity and Economic Inequality - Causes of economic disparity - Gender inequality - Caste-based discrimination and its impact on economic opportunities - Case studies: Poverty in rural areas, migration, and informal labor Social Mobility and Barriers - Barriers to social mobility: Economic, educational, and caste-based Government policies and social initiatives for improving social mobility (e.g., reservations, affirmative action) - The role of NGOs and private businesses in promoting social change	10
II	The Indian Constitution and Political Process Overview of the Indian Constitution - Historical context and the making of the Indian Constitution - Fundamental Rights and Duties - Directive Principles of State Policy (DPSP) Political Process and Governance - Structure of Indian government: Executive, Legislature, Judiciary - Role of the Parliament, Judiciary, and Political Parties - Electoral process in India: Constitutional Provisions for Business and Social Justice - Impact of the Indian Constitution on business practices - Corporate social responsibility (CSR) and legal compliance - The role of the Constitution in addressing issues like labor rights, consumer protection, and environmental justice - Laws for equality: Protection against discrimination in business, finance, and employment	10



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III	Social Wellness, Current Issues, and Business Implications Health and Social Wellness - Social wellness indicators - Public health challenges in India - Government initiatives for improving public health Education, Poverty, and Economic Disparities - The link between education and economic opportunities - Disparities in access to education - The role of businesses in promoting education and skill development - Poverty and its impact on economic development Social Justice and Inclusive Growth - Understanding social justice in the context of economic growth Policies for inclusive growth The role of businesses in contributing to social wellness	10
Total		30

Reference Books:

1. "Indian Society and Social Change" by K. L. Sharma"
2. "The Constitution of India" by P. M. Bakshi"
3. "Social Problems in India" by Ram Ahuja"
4. "Indian Economy: Performance and Policies" by Uma Kapila"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

INDIAN ETHOS IN ETHICAL ACCOUNTING

PROGRAMME: FYBAF-CMA			SEMESTER: I		
Course: Indian Ethos in Ethical Accounting			Course Code: HUBAF-CMA/I/IKS01		
Teaching Scheme					Evaluation Scheme
Lectures (Hours per week)	Practical (Hours per week)	Tutorial (Hours per week)	Credit	Continuous Internal Assessment (CIA)	Semester End Examination
2	NA	NA	2	20 marks	30 marks
Course Objectives: · To familiarize the learners with the fundamental concepts of Indian Ethos. · To understand ethical behaviour and its implications in the accounting profession.					
Course Outcomes: After completion of course, students will be able to: · To understand the various ethical practices in accounting. · To understand ethical manner matter in business and its impact on business decision-making.					

DETAILED SYLLABUS

Unit	Module	Lectures
I	Indian Ethos Indian Ehtos: Meaning, Features, Need, History, Relevance, Principles Practiced by Indian Companies, Requisites, Elements, Role of Indian Ethos in Accounting Practices. Work Ethos: Meaning, Levels, Dimensions, Steps, Factors Responsible for Poor Work Ethos. Leadership: Qualities of Leaders with special reference to Indian Thoughts. Motivation: Indian approaches vis-à-vis American and Japanese approaches.	15
II	Ethical Behavior and Implications for Accountants Introduction, Meaning, Need, Importance and Relevance of Ethical Behavior in Accounting Profession. Financial Reports – Link between Law, Corporate Governance, Corporate Social Responsibility and Ethics The principal-based approach and Ethics. Contents of Research Report in Ethical Practices.	15

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

YOGA EDUCATION

COURSE TYPE: CO-CURRICULAR COURSE

**Focuses on: Skill Enhancement and
Develops the Spiritual and Scientific Personality**

UNIT-I: Spirituality and Science

OBJECTIVES

- | | |
|---|---|
| 1 | To study the inter-relationships between mind, psyche, and emotion. |
| 2 | To acquire the training of mental, physical, and emotional balance. |
| 3 | To study the principles of para-psychology. |
| 4 | To develop the spiritual and scientific personality. |

THEORETICAL

1 MIND AND MENTAL TRAINING

- | | |
|-----|---|
| (A) | Nature of mind, problems of mind, and mental development. |
| (B) | Elements of mind and mental health. |
| (C) | Discipline of mind. |
| (D) | Scientific perspectives and spiritual basis of contemplation. |

2 PSYCHE AND PSYCHIC TRAINING

- | | |
|-----|--|
| (A) | States of consciousness, psyche, and mind. |
| (B) | Nature and importance of chitta-samadhi. |
| (C) | Perception of psychic centers. |
| (D) | Psychic centers' purpose and benefits. |

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3	EMOTION AND EMOTIONAL TRAINING
(A)	Principle of psychic colour and emotion.
(B)	Colour and Aura.
(C)	Psychic colour meditation- Colour Therapy.
(D)	Spiritual and scientific importance of Pranashakti and Kundalini Jagran.
4	PARA-PSYCHOLOGY AND SPIRITUALITY- I
(A)	Concept of development of spiritual-scientific personality as given by Shri Tulsidasji.
(B)	Para-psychology: History in spiritualistic beliefs and general methodology.
(C)	Study and research in the field of re-birth and memory of past life.
5	PARA-PSYCHOLOGY AND SPIRITUALITY- II
(A)	Supernormal cognition in Telepathy Psychometry (or Mind Reading), Intuition.
(B)	Development of electromagnetic fields in the body and techniques of meditation.
(C)	Supernormal power of mind and its main types: Hypnotism and Suggestology.

UNIT-II: Science of Living in Self-Management

OBJECTIVES

1	To understand the basic concept of self-management.
2	To study different dimensions related to self-management.
3	To study the different applications of SOL and Preksha Meditation context to career development, goal achievement, development of capabilities, and stress management.
4	To study the effective use of support systems in self-management.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

THEORETICAL

1	INTRODUCTION OF SELF-MANAGEMENT AND CAREER DEVELOPMENT
(A)	Self-management: Concept, Meaning and Need.
(B)	Mapping and knowing your life: Components of life's journey.
(C)	Self-confidence.
(D)	Career Development: Goal Setting.
2	DEVELOPMENT OF CAPABILITIES
(A)	Development of Will, and Imagination.
(B)	Development of Thinking, and Emotion Control.
(C)	Improvement of memory.
3	SELF-MANAGEMENT AND STRESS-MANAGEMENT
(A)	Management of needs and internal community, maintenance of health and vitality.
(B)	Time Management.
(C)	Stress: Nature, Causes, and Effects.
(D)	Stress-management and science of living.



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4	COMMUNICATION AND SCIENCE OF LIVING (ANEKANTA)
(A)	The Importance of Communication, Determinants, and Anekanta.
(B)	Skill and Blocks to Communication, Effective Listening, Body Language, and Effective Speaking in Public.
(C)	Decision, Action, and Direction setting.
(D)	Mobilizing people and work achievement.
5	SUPPORT SYSTEM AND MANAGING GROUPS
(A)	Nature of Support and Attitudes to Support.
(B)	Nature of Groups, Group Dynamics, Participation, and Effectiveness.

UNIT-III: Science of Living and Health-I

OBJECTIVES

1	To understand the interrelation between SOL and health.
2	To study the role of SOL in promoting physical and mental health.
3	To understand the interrelationship between body and mind.
4	To study the efficiency of the process of promotion and care.

THEORETICAL

1	HEALTH, HEALTH EDUCATION, AND SOL
(A)	Concept of Health.
(B)	Health and Environment.
(C)	Health Education.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

SEMESTER – II

FY BAF + CMA (US)			Semester - II
Course Name: Cost Accounting - II			HUBAF- CMA/II/MJ01
Course Type			Major
Focuses on			Employability
Caters to			National
Total lectures per week (1 period is 60 minutes)			4
Credits			4
Evaluation System		Hours	Marks
	External Assessment	2 Hrs	60
	Internal Assessment	-	40
Total Marks			100

Course Objectives
1. Understand the fundamental concepts and techniques of cost accounting, including costing methods and overhead allocation.
2. Develop the ability to apply activity-based costing and shared service cost allocation methods in business scenarios.
3. Analyze joint and byproduct costing techniques to enhance decision-making and cost control.
4. Evaluate business processes and quality costs to improve operational efficiency and add value to the organization.

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Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Explain the principles of various costing methods, overhead allocation, and cost analysis techniques.
Apply	Implement activity-based costing and shared service cost allocation to determine accurate cost structures in real-world business environments.
Analyze	Evaluate cost reports and process efficiency to identify opportunities for cost reduction and quality improvement.

Course Content

Unit	Details	Hours
I	Costing Methods and Overhead Accounting Costing methods covering job, process, batch, and contract costing techniques. Overhead costs and allocation strategies focusing on direct and indirect expenses, cost pools, and allocation bases. Accounting for overhead, including absorption and marginal costing methods, variance analysis, and cost control mechanisms.	15
II	Activity-Based Costing and Shared Service Cost Allocation Concepts and applications of activity-based costing, identifying cost drivers and activity cost pools. Single basis shared service cost allocation methods such as direct and step-down allocation. Multiple basis allocation covering complex cost-sharing strategies in multidivisional organizations.	15
III	Joint and Byproduct Costing Techniques for allocating joint costs using methods like physical units, relative sales value, and net realizable value. Byproduct costing approaches including recognition, valuation, and accounting treatment. Decision-making related to joint and byproduct costing in manufacturing and service industries.	15
IV	Business Process Improvement and Cost of Quality Introduction to business process improvement and value chain analysis focusing on cost optimization. Process analysis tools and techniques for identifying inefficiencies and streamlining operations. Cost of quality encompassing prevention, appraisal, internal and external failure costs, and strategies to enhance quality while minimizing expenses.	15
Total		60

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Reference Books:

1. "Cost Accounting: Principles & Practice" by M.N. Arora"
2. M.Y. Khan and P.K. Jain - "Management Accounting: Text, Problems and Cases," Tata McGraw-Hill"
3. "Management and Cost Accounting" by Colin Drury"
4. "Activity-Based Costing and Management" by Kaplan and Cooper"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - II
Course Name: Management Accounting - II			HUBAF-CMA/II/MJ02
Course Type			Major
Focuses on			Employability
Caters to			National
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. Understand the fundamental concepts of forecasting techniques, regression analysis, and probability in financial planning.
2. Develop proficiency in applying budgeting concepts to facilitate effective financial decision-making.
3. Analyze financial data using statistical tools to support strategic business planning.
4. Evaluate budgeting techniques to optimize resource allocation and performance measurement.

Course Outcomes (As per Bloom Taxonomy)	
Remember & Understand	Describe key forecasting techniques, probability concepts, and budgeting fundamentals.
Apply	Utilize regression analysis and budgeting methods to solve financial planning challenges.
Analyze	Assess financial data to identify trends and make informed budgeting decisions.



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content

Unit	Details	Hours
I	Forecasting Techniques, Regression Analysis, Probability Introduction to forecasting methods, their importance in financial planning, and practical applications. Detailed exploration of regression analysis for identifying trends and relationships among financial variables. Understanding probability theories and their role in risk assessment and decision-making.	15
II	Budgeting Concepts Comprehensive understanding of budgeting types, including operational, financial, and capital budgeting. Techniques for budget preparation, variance analysis, and the significance of budgeting in strategic financial management. Role of budgets in performance measurement and cost control.	15
Total		30

Reference Books:

1. "Financial Management" by Prasanna Chandra
2. "Forecasting Methods and Applications" by Spyros G. Makridakis
3. "Management Accounting" by Anthony A. Atkinson
4. "Probability and Statistics for Engineers and Scientists" by Ronald E. Walpole



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FY BAF + CMA (US)			Semester - II
Course Name: Internal Control Systems - I			HUBAF-CMA/II/MN01
Course Type			Minor
Focuses on			Entrepreneurship
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. Understand the fundamental principles and frameworks of corporate governance, including its hierarchical structure.
2. Develop knowledge of key regulatory frameworks such as the Foreign Corrupt Practices Act (FCPA) and Sarbanes-Oxley Act (SOX).
3. Apply governance principles and compliance regulations to ensure ethical and transparent business operations.
4. Analyze the role of external audit opinions in assessing corporate accountability and financial integrity.

Course Outcomes (As per Bloom Taxonomy)	
Remember & Understand	Explain core governance principles, regulatory frameworks, and the importance of external audits.
Apply	Implement corporate governance structures and compliance measures in various business scenarios.
Analyze	Evaluate the impact of governance policies and external audit opinions on corporate transparency and ethical conduct.

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Course Content		
Unit	Details	Hours
I	Governance Principles and Hierarchy of Corporate Governance Overview of corporate governance principles, their importance in modern organizations, and the framework for effective governance. Examination of the hierarchical structure of corporate governance, including roles and responsibilities of stakeholders such as the board of directors, executives, and shareholders.	15
II	FCPA, Sarbanes-Oxley, and External Audit Opinions Detailed study of the Foreign Corrupt Practices Act (FCPA) and its implications for global businesses. Understanding the Sarbanes-Oxley Act (SOX) and its role in financial reporting and internal controls. Examination of external audit opinions, their types, and their significance in maintaining corporate accountability and investor confidence.	15
Total		30

Reference Books:

1. ""Corporate Governance: Principles, Policies, and Practices"" by A. C. Fernando"
2. ""Corporate Governance and Accountability"" by Jill Solomon"
3. ""The Sarbanes-Oxley Act: Analysis and Practice"" by Charles H. Meyer"
4. ""Auditing and Assurance Services"" by Alvin A. Arens and Randal J. Elder"



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FY BAF + CMA (US)			Semester - II
Course Name: Business Statistics			HUBAF-CMA/II/OE01
Course Type			OE - I
Focuses on			Skill Development
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives

1. Understand the fundamental concepts of statistical methods, including measures of central tendency and their applications in business decisions.
2. Develop skills to analyze and interpret time series data for forecasting and strategic planning.
3. Apply index numbers to measure economic and business performance effectively.
4. Evaluate statistical data to support informed decision-making and problem-solving in business contexts.

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Identify and explain central tendency measures and their business relevance.
Apply	Use time series analysis for trend forecasting and business performance analysis.
Analyze	Interpret and evaluate data using index numbers for business insights.

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Course Content		
Unit	Details	Hours
I	Measures of Central Tendency Introduction to central tendency and its importance in business statistics. Mean: Calculation and application in summarizing business data. Median: Use in data distribution and handling outliers. Mode: Applicability in categorical data and business decision-making. Comparative analysis of mean, median, and mode for different types of data. Practical examples using business data (sales figures, market trends).	15
II	Time Series and Index Numbers Time Series Analysis: Understanding trends, cycles, and seasonal variations in business data. Methods for decomposing time series data into components. Forecasting: Using time series data to predict future trends in business performance. Index Numbers: Introduction to price, quantity, and value indices. Application of index numbers to measure inflation, stock market trends, and business performance. Real-world case studies for business forecasting and decision-making.	15
Total		30

Reference Books:

1. "Business Statistics" by J.K. Sharma "
2. "Statistics for Business and Economics" by Paul Newbold, William L. Karliner, and Betty Thorne"
3. "Essentials of Business Statistics" by Robert A. Stine, Dean Foster"
4. "Quantitative Techniques in Management" by N.D. Vohra"



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FY BAF + CMA (US)			Semester - II
Course Name: Business Economics - II			HUBAF-CMA/II/OE02
Course Type			OE - II
Focuses on			Employability
Caters to			National
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives

1. To introduce students to key concepts of Business Economics, including National Income, Trade Cycle, and the role of banking in economic systems.
2. To equip students with an understanding of the functioning of the foreign exchange market, its rates, and their impact on business decisions.
3. To analyze the implications of monetary policy, balance of payments, and exchange rates on national and international trade.
4. To provide students with practical insights into the workings of central banking and credit creation, as well as the impact of these factors on economic stability.

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Recognize and explain concepts of National Income, Trade Cycle, and the role of central banks and foreign exchange markets.
Apply	Apply economic concepts like monetary policy and balance of payments to real-world business and economic scenarios.
Analyse	Analyze the relationship between monetary policy, banking operations, and trade cycles in shaping economic outcomes.

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Course Content

Unit	Details	Hours
I	Introduction to National Income and Trade Cycle This unit covers the concept of National Income and its measurement, including Gross Domestic Product (GDP), Gross National Product (GNP), and other related indicators. The trade cycle and its phases—boom, recession, recovery—are also examined to understand economic fluctuations and their impact on business cycles and policies.	10
II	Banking, Credit Creation, and Monetary Policy Focuses on the structure and functions of central banks, their role in the economy, and how they influence credit creation. Students will learn about the tools of monetary policy, including quantitative measures like open market operations and qualitative tools such as moral suasion. This unit explores the effect of these tools on inflation, employment, and overall economic health.	10
III	Balance of Payment, Foreign Exchange Market, and Exchange Rates Explores the balance of payments and its components—current account, capital account, and financial account—and their significance for national economic stability. Students will study the foreign exchange market, factors influencing exchange rates, and the role of central banks in regulating currency value. The impact of exchange rate fluctuations on international trade and business operations will also be covered.	10
Total		30

Reference Books:

1. "Business Economics" by S. R. Sharma
2. "Economics for Business" by John Sloman, Dean Garratt, and Jon Guest
3. "Principles of Economics" by N. Gregory Mankiw
4. "Indian Economy" by Ramesh Singh



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - II
Course Name: Financial Accounting - II			HUBAF-CMA/II/VSC01
Course Type			VSC
Focuses on			Employability
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To understand the principles of accounting for accounts receivable, warranties, and inventory tracking.
2. Apply inventory tracking methods, calculate depreciation, and handle asset impairment in real-world financial scenarios.
3. To gain insights into the accounting treatment of intangible assets and inventory valuation errors.
4. To apply theoretical knowledge of accounting to real-world business scenarios, ensuring accurate financial reporting.

Course Outcomes (As per Bloom Taxonomy)	
Remember & Understand	Recognize and explain accounting concepts related to accounts receivable, warranties, fixed assets, depreciation, and inventory methods.
Apply	Apply inventory tracking methods, calculate depreciation, and handle asset impairment in real-world financial scenarios.
Analyze	Analyze financial statements to detect errors in inventory valuation, depreciation, and impairment, offering corrective solutions.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content

Unit	Details	Hours
I	Accounts Receivable, Warranties, and Inventory Accounts Receivable: Understanding the recognition, aging, and collection of accounts receivable. Warranties: Accounting for warranties, provisions, and recognizing the cost over time. Inventory and Inventory Tracking Methods: Different methods like FIFO, LIFO, and weighted average for inventory valuation. Inventory Count, Errors, and Valuation: Procedures for inventory counts, handling errors, and adjusting inventory valuations.	15
II	Recording Fixed Assets, Depreciation, and Intangible Assets Recording Fixed Assets: Procedures for capitalizing and recording fixed assets in financial records. Depreciation of Fixed Assets and Impairment: Methods of depreciation (straight-line, declining balance) and accounting for impairment of assets. Intangible Assets: Recognition, valuation, and amortization of intangible assets like patents, goodwill, and trademarks.	15
Total		30

Reference Books:

1. "Financial Accounting for Management" by Dr. S.K. Bhatia"
2. "Advanced Accountancy" by M.C. Shukla, T.S. Grewal"
3. "Financial Accounting: A Managerial Perspective" by R. Narayanaswamy"
4. "Accounting for Managers" by A. N. Safaya"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - II
Course Name: Technology & Analytics - II			HUBAF-CMA/II/SEC01
Course Type			SEC
Focuses on			Skill Development
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives

1. To understand the role of technology in transforming finance through AI, cloud computing, and blockchain.
2. To explore the fundamentals and applications of data analytics, data mining, and analytic tools in finance.
3. To equip students with skills to apply visualization techniques for better decision-making and financial analysis.
4. To analyze the integration of technology in finance and its impact on business performance and financial strategies.

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Recognize and explain key technologies like AI, blockchain, cloud computing, and their applications in finance.
Apply	Use data analytics tools, including sensitivity and simulation analysis, to solve real-world financial problems.
Analyze	Analyze data trends using visualization techniques and evaluate their implications for business strategies and decision-making.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content		
Unit	Details	Hours
I	Technology-Enabled Finance Transformation Artificial Intelligence: Understanding AI's role in automating financial processes, fraud detection, and predictive analytics. Cloud Computing: Exploring cloud-based solutions for financial management, cost efficiency, and data storage. Blockchain and Smart Contracts: Fundamentals of blockchain technology, its impact on finance, and the use of smart contracts for secure transactions.	15
II	Data Analytics and Visualization Data Analytics: Overview of data analytics in finance, focusing on its role in decision-making and risk management. Data Mining: Techniques for extracting valuable patterns and trends from large financial datasets. Types of Data Analytics: Descriptive, diagnostic, predictive, and prescriptive analytics and their financial applications. Analytic Tools - Sensitivity and Simulation Analysis: Practical applications of sensitivity and simulation analysis in forecasting and financial decision-making. Visualization or Visual Discovery: Using visualization techniques to present complex financial data and facilitate decision-making.	15
Total		30

Reference Books:

1. "Financial Technology and Digital Transformation" by J. Nathan"
2. "Data Analytics for Finance" by Zhiwei Luo"
3. "Financial Analytics with R" by D. McKinney"
4. "Blockchain and the Law" by Primavera De Filippi"



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - II
Course Name: Group Communication			HUBAF-CMA/II/AEC01
Course Type			AEC
Focuses on			Skill Development
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives

1. To develop an understanding of effective communication strategies in group settings, focusing on teamwork and group dynamics.
2. To enhance students' ability to participate and lead group discussions in both academic and professional environments.
3. To improve interpersonal communication skills, emphasizing collaboration in accounting and finance-related discussions.
4. To apply group communication principles to real-world scenarios in accounting and finance, fostering practical problem-solving and decision-making.

Course Outcomes (As per Bloom Taxonomy)

Remember & Understand	Recognize and explain key concepts in group communication, team dynamics, and the role of communication in group discussions.
Apply	Use effective communication techniques to contribute to and lead group discussions in accounting and finance contexts.
Analyze	Analyze group communication patterns and dynamics in team settings, assessing their impact on decision-making and performance in accounting and finance.

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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

Course Content		
Unit	Details	Hours
I	Team Communication and Group Dynamics Team Communication: Understanding the fundamentals of team communication, roles, and responsibilities in team settings. Group Dynamics: Exploring how group behavior, cohesion, and conflict resolution impact team performance in business contexts. Effective Communication in Teams: Techniques for facilitating clear communication, managing conflicts, and ensuring collaboration within a team. Case Studies: Practical cases from accounting and finance illustrating team communication challenges and solutions.	15
II	Group Discussion and Communication in Business Group Discussion: Understanding the purpose, structure, and techniques for successful group discussions. Effective Participation: Methods for contributing effectively in discussions, including active listening, presenting ideas clearly, and handling opposing views. Decision-Making in Groups: The role of communication in group decision-making, focusing on how finance and accounting decisions are made collectively. Case Studies: Analyzing group discussions in real-world accounting and finance situations, such as decision-making in financial planning, budgeting, and audits.	15
Total		30

Reference Books:

1. "Group Communication" by S. K. Mangal
2. "Business Communication: Building Critical Skills" by Kitty O. Locker and Stephen Kyo "
3. "Effective Group Discussion: Theory and Practice" by D. K. N. Hegde"
4. "Interpersonal and Group Communication" by Ronald B. Adler, Lawrence B. Rosenfeld, and Russell F."



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

FY BAF + CMA (US)			Semester - II
Course Name: Sustainability Management (ESG)			HUBAF-CMA/II/VEC01
Course Type			VEC
Focuses on			Employability
Caters to			Global
Total lectures per week (1 period is 60 minutes)			2
Credits			2
Evaluation System		Hours	Marks
	External Assessment	1 Hr.	30
	Internal Assessment	-	20
Total Marks			50

Course Objectives
1. To understand the core concepts of Environmental, Social, and Governance (ESG) factors and their impact on business strategy.
2. To analyze the role of sustainability management in financial decision-making and corporate reporting.
3. To explore the accounting and financial implications of carbon credits and ESG compliance.
4. To apply ESG principles in evaluating business performance and risk management.

Course Outcomes (As per Bloom Taxonomy)	
Remember & Understand	Explain key ESG concepts, sustainability frameworks, and the financial impact of carbon credits.
Apply	Implement ESG reporting standards and assess the sustainability performance of businesses.
Analyze	Evaluate the financial risks and opportunities related to sustainability initiatives and regulatory compliance.



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Course Content

Unit	Details	Hours
I	ESG and Sustainability in Business Introduction to ESG: Understanding the environmental, social, and governance pillars in business. ESG Reporting Standards: Overview of frameworks like GRI, SASB, and TCFD for financial reporting. ESG Integration in Financial Decisions: Impact of ESG factors on investment, risk assessment, and valuation. Regulatory Compliance: Key regulations and industry standards for sustainability reporting.	15
II	Carbon Credits and Business Impact Carbon Credits and Emissions Trading: Concept, valuation, and financial accounting implications. Impact on Financial Performance: How sustainability initiatives affect profitability and cost management. Sustainable Business Practices: Strategies to achieve ESG goals and enhance stakeholder value. Case Studies: Real-world applications of ESG and carbon credit management in financial decision-making.	15
Total		30

Reference Books:

1. "Sustainable Investing: Revolutions in Theory and Practice" by Cary Krosinsky and Nick Robins
2. "Accounting for Sustainability" by Anthony Hopwood, Jeffrey Unerman
3. "Principles for Responsible Investment" by PRI Association
4. "Carbon Markets: An International Business Guide" by Arnaud Brohé



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SYLLABUS FOR BACHELOR OF ACCOUNTING & FINANCE (BAF) WITH CMA (US)

YOGA EDUCATION

COURSE TYPE: CO-CURRICULAR COURSE

Focuses on: Skill Enhancement and Develops the Spiritual and Scientific Personality

UNIT-IV: Science of Living and Health-II

THEORETICAL

1	PHYSICAL DISEASES AND DISORDERS-I
(A)	Physical Weakness, Gastric Trouble, Hypertension, Influenza, and Acidity.
(B)	Tonsilitis, Fever, Backache, and Indigestion.
(C)	Eye Problems, Insomnia, Memory weakness, and Nervous weakness.
(D)	Liver Diseases, Cervical pain, Hernia, Sciatica, and piles.
2	PHYSICAL DISEASES AND DISORDERS-II
(A)	Cancer, Heart Disease, Arthritis, and AIDS.
(B)	Epilepsy, Diabetes, and Peptic ulcer.
(C)	Anemia and Asthma.
(D)	Alcoholism, Smoking, and Drug Addiction.
3	MIND, BODY COMMUNICATION, AND HEALING
(A)	Psychophysiology: Meaning and Nature.
(B)	Psychophysiology of Emotion and Motivation.
(C)	Mind Modulation of Autonomic Nervous System.
(D)	Immunity and its promotion.
4	NATURE CURE AND HEALTH
(A)	Naturopathy.
(B)	Space, Earth, Air, Fire, and Water Therapy.
(C)	Lifestyle and Harmony.
(D)	Acupressure.

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UNIT-V: Applied Science of Living and Research Methodology

THEORETICAL

1	NON-VIOLENCE: THEORY AND TRAINING
(A)	Nature of non-violence in different religious philosophies.
(B)	Non-violent Behavior.
(C)	Development of Non-violent Personality.
2	DRUG DE-ADDICTION AND SCIENCE OF LIVING
(A)	Nature of addiction.
(B)	Causes and Effects of addiction.
(C)	Concept and Principles of De-addiction.
(D)	Preksha Meditation.
3	SCIENCE OF LIVING AND REHABILITATION
(A)	Preksha Meditation and Perspective Change.
(B)	Change in Behavior.
(C)	Change in Heart Feelings.
(D)	Process of non-violent behavior.
4	NATURE OF SCIENTIFIC RESEARCH AND PROBLEMS
(A)	Methods of Psychological Research and Tests.
5	PRACTICAL
(A)	YOGA EXERCISES
(B)	YOGASANA
(C)	PRANAYAMA
(D)	BAND-MAHABAND
(E)	SELF MANAGEMENT

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